



State of California—Health and Human Services Agency  
**Department of Health Services**



ARNOLD SCHWARZENEGGER  
Governor

CHIP Letter: 04-A-C  
RHS Letter : 04-A-R  
Date Issued: February 10, 2004

TO: CALIFORNIA HEALTHCARE FOR INDIGENTS PROGRAM (CHIP) AND  
RURAL HEALTH SERVICES (RHS) PROGRAM CONTACTS

SUBJECT: GUIDELINES AND FORMS FOR FISCAL YEAR (FY) 2002-03 COUNTY  
HEALTH SERVICES REPORT OF ACTUAL FINANCIAL DATA

We are sending your *FY 2002-03 County Health Services Report of Actual Financial Data* letter by e-mail and ask that you go to the Office of County Health Services' website to obtain all necessary report guidelines and forms. The CHIP/RHS County Letters can be viewed in Word/Excel or Adobe Acrobat at:

[http://www.dhs.ca.gov/hisp/ochs/chsu/CHIPRHS\\_County\\_Letters.htm](http://www.dhs.ca.gov/hisp/ochs/chsu/CHIPRHS_County_Letters.htm)

The guidelines and forms located on the website are the same guidelines and forms you received last year, with the exception of the FY. To assist you in completing the forms, we have inserted general comments in the [Excel file](#). These comments have been taken from the guidelines and are indicated by a red triangle in the upper, right-hand corner of the cell. In addition, the forms now contain formula-driven cells and link to related CHIP/RHS information (such as the allocation table). Once you have completed all necessary forms, please mail the report by April 15, 2004, to the following address:

California Department of Health Services  
Office of County Health Services  
Attention: County Health Services Unit  
MS 5202  
P.O. Box 997413  
Sacramento, CA 95899-7413

Since all CHIP/RHS reports and documents require original signatures, we are unable to accept reports currently by e-mail. We hope to have this option available to your county in the future.

If you have any questions or experience any problems, please call your County Health Services Unit analyst at (916) 552-8016 for assistance.

Sincerely,

**ORIGINAL SIGNED BY ED RIOJAS**

Ed Riojas, Chief  
County Health Services Unit

Enclosures

cc: See Next Page

**Click on hyperlink below for the forms:**

[FY 2002-03 Actual Report Forms](#)

cc: Mr. Gregory A. Franklin, M.H.A.  
Deputy Director  
California Department of  
Health Services  
Health Information and  
Strategic Planning Division  
MS 5000  
P.O. Box 997413  
Sacramento, CA 95899-7413

Ms. Eileen Eastman  
Executive Secretary  
California Department of  
Health Services  
California Conference of Local  
Health Officers  
MS 7003  
P.O. Box 997413  
Sacramento, CA 95899-7413

Ms. Judith Reigel  
Executive Officer  
County Health Executives  
Association of California  
1127 11th Street, Suite 309  
Sacramento, CA 95814

County Auditor-Controller Contacts

Board of Supervisors Contacts

Health Officer Contacts